

Local Landcare Coordinator



Holbrook Landcare Network are seeking a motivated and committed person to undertake a part time (from 0.5 EFT) Local Landcare Coordinator role based in Holbrook. There is scope to increase this workload up to full-time dependent on the preferred candidate's skills and experiences.

Based out of Holbrook, the Local Landcare Coordinator will work closely with local farming systems, environmental and peri-urban (Landcare) groups in the Eastern Murray region to support groups to improve their capacity, financial viability, community engagement and to expand their networks. LLCs assist by identifying community needs and priorities, undertaking collaborative planning, developing partnerships, securing resources, implementing communication plans, coordinating and participating in activities, monitoring, evaluating and reporting on project outcomes.

To view a position description and selection criteria please go to www.holbrooklandcare.org.au or for further information contact Alison Southwell at ceo@holbrooklandcare.org.au or 02 6036 3181

Applications close **Sunday 24th October 2021**

Local Landcare Coordinator - Holbrook

POSITION DESCRIPTION

Landcare is a unique community-based approach to managing and restoring Australia's natural environment, improving the sustainability of agricultural activities, and building the resilience of communities. A common thread is the ethos of an enabled community addressing the challenges of ecologically sound and productive use of our natural resource base. Landcare is an Australian icon and has a proud history of 30 years of making a difference to local and regional communities. The Local Landcare Coordinators Initiative is funded by the NSW Government and is supported through the partnership of Local Land Services and Landcare NSW. The role is based in Holbrook but will work closely with Murray Landcare colleagues, Murray Local Land Services and local communities and groups in the Eastern Murray region wanting to establish sustainable agriculture, environmental or rural community development activities.

Holbrook Landcare Network is a Not-for-Profit community network based in southern NSW. It is a highly regarded and vibrant rural organization, with a thirty-two year history of managing sustainable agriculture and natural resource management projects.

HLN's goal is to be an independent, regionally relevant, professional and vibrant network, providing information and support to producers and communities, to enable informed and evidence-based decision making, with a focus on the high rainfall mixed farming zone.

The Local Landcare Coordinator position will work under the direction of the Holbrook Landcare Network Executive Officer. Early career and people from diverse backgrounds are encouraged to apply.

Employment Status	Part Time (37.5 hours per fortnight) to Full-time*(75 hours per fortnight) <i>* Potential to negotiate additional hours depending on the candidate's skills and experience</i>
Tenure	Fixed Term until 30 th June 2023
Location	Holbrook Landcare Network, 128 Albury Street, Holbrook
Salary	Annual Gross salary of \$32,000-\$43,000 plus Superannuation. (Pro rata \$65,000 - \$75,000 to 0.5 EFT) or equivalent to \$33-\$38.50 per hour. <i>Dependent on experience and qualifications</i>
Requirements	Current driver's license and a suitable vehicle for travel <i>Work-related travel expenses will be remunerated at current tax rate/km</i>

Duties include:

- I. Work with Landcare Groups to:
 - improve their capacity to support and increase community engagement
 - extend their coverage to provide support to more community groups and landholders
 - undertake planning, develop partnerships and secure resourcing through project grants and other sources
 - monitor evaluate and report on projects and activities
 - improve their long-term financial stability and viability by sourcing external funds
 - effectively participate in natural resource management activities that address critical agricultural sustainability and environmental issues
 - link to programs of Local Land Services and other Government agencies and organisations to develop on-ground natural resource management projects, in line with regional and state strategies
- II. Participate in a State-wide Coordinators Network and Regional Community of Practice events
- III. Work as part of a team to carryout community engagement, the development of funding proposals, implementation of communication plans and on-ground activities for a wide range of projects in sustainable agriculture and/or natural resource management across the Eastern Murray region.
- IV. Support the Executive Officer to monitor budgets, develop communications and report on projects as necessary to funders and the community.
- V. Other duties as required

Key Competencies: The preferred applicant will possess the following personal competencies

- Be proactive with a community minded attitude
- Have excellent networking and people skills
- Have good communication, coordination, administration and computing skills
- Have a strong interest in and commitment to local environmental, sustainable agricultural and community development issues
- Can manage their time and workload effectively

Additional Information

- Flexibility in working hours may be required at times to attend meetings and work on activities outside of normal work hours. Additional hours over the standard 37.5 hours will attract a *time in lieu* arrangement.
- The position may involve some travel around the region and, very infrequently, overnight stays may be required.
- You will be regularly required to occasionally work outdoors in a range of weather conditions and terrains, therefore requiring a degree of fitness.
- You will be expected to comply with HLN's policies and procedures at all times, including WHS.
- You will be required to use your own vehicle for work purposes (for which you will be reimbursed) and will need to provide copies of current registration and insurance.

LOCAL LANDCARE COORDINATOR

APPLICATION PROCESS AND SELECTION CRITERIA

To apply, please provide the following:

- Brief covering letter, outlining why you are seeking this position (1 page maximum)
- Your current CV/resume including contact details for two referees, which should include a current or recent employer or supervisor.
- Your claims against each of the Selection Criteria. Please respond to each criteria directly.
- Applications to be submitted via email to Alison Southwell at ceo@holbrooklandcare.org.au by Sunday 24th of October 2021.

SELECTION CRITERIA – Applicants must supply claims of suitability against each of the listed selection criteria.

Essential

1. Relevant experience in Natural Resource Management, Sustainable Agriculture or community capacity building.
2. High level interpersonal skills including demonstrated ability to work with and develop community groups, including group facilitation, action planning and negotiation with diverse stakeholder groups including farmers, general community, researchers and government agencies.
3. Demonstrated ability in project planning, project management, record keeping and report writing.
4. Ability to work effectively in a team environment to achieve project and community outcomes.
5. Well-developed written and oral communication skills, including competence in the use of Microsoft Office suite, email and online systems.
6. A current drivers license.

Desirable

7. Sound understanding of natural resource management issues in the across the Eastern Murray region and empathy with local rural communities.
8. Understanding of the Landcare and Farming Systems models of ground-up and community-driven action